



DISTRICT TEAM COACH ROLES AND RESPONSIBILITIES

PRIOR TO THE GAMES

Upon selection as the coach of the District team:

- + Meet with the Provincial Sport Governing Body (PSGB) to review and become familiar with the sport technical package, paying special attention to the District athlete eligibility requirements;
- + Recruit a manager who will assist in team management and operation;
- + Submit a Criminal and Vulnerable Sector Check to the PSGB;
- + Completion of the Respect in Sport (RIS) online training program for coaches and manager;
- + **Contact the designated Sport, Recreation and Culture District office to introduce yourself, advise them of the District team selection (try-out) dates and locations, and to enlist their help in promoting these dates;**
- + In cooperation with the PSGB and Rivers West District, promote the Saskatchewan Games and the Rivers West District team selection (try-out) dates and locations to those involved in your sport within the Rivers West District;
- + Provide logistical support to the teams once chosen (could be shared with Team Manager);
- + Responsible for Saskatchewan Games Walk Out Uniform sizing of athletes, coaches and managers;
- + On-line registration for all athletes, coaches and managers prior to the deadline. You will receive complete instructions on how to register online from your Rivers West District representative;
- + Collection of participant fees for Saskatchewan Games Council and your specific PSGB (if your PSGB requires a separate fee from the Saskatchewan Games Council). Only Athletes are required to pay the Saskatchewan Games Council fee. Coaches and managers do not pay the Saskatchewan Games Council fee;
- + Provide team members with information applicable to the team's participation in the Games, including transportation, pep rallies or staging events. Your Rivers West District representative will provide you with detailed information that you will forward to your team. You will be the liaison between the Rivers West District representative and your athletes/parents;
- + Finalize Rivers West District Team roster and submit to the Rivers West District representative prior to the deadline;
- + Ensure last minute substitutions are submitted to the Rivers West District representative on the appropriate substitution form prior to the deadline;
- + Organize and implement the Rivers West District team selection process including:
 1. Athlete registration for the district selection
 2. Selection dates, times and locations
 3. Arrange for facility booking
 4. Collect appropriate fees
 5. Let the Rivers West District representative know prior to the tryout so that they can advertise and promote the tryout

Ensure ongoing communication with the Provincial Technical Liaison related to:

1. Listing of clubs, members and /or schools within the District who may be eligible to participate in the District selection;
2. Ensure minimum coaching certification is in place;
3. Confirm with PSGB what financial resources may be available for conducting the District selection. Rivers West District is not financially responsible for expenses related to tryouts.

DURING THE GAMES

- ✚ Coach the Rivers West District team at the Saskatchewan Games;
- ✚ Coaches and managers must travel with the team to and from the host community on the designated transportation provided by the Saskatchewan Games Council with the exception of when the Games are hosted within Rivers West District. In that circumstance the teams are responsible for arriving at the Games Athletes Village at the designated day and time which will be forwarded to the coaches by the Rivers West District representative;
- ✚ All coaches and managers must stay in the athletes' village with their teams to ensure the safety and well-being of their athletes;
- ✚ Coaches, along with the support of the Team Manager, will supervise their teams during their entire stay in the host community;
- ✚ Attend the daily scheduled coaches /managers meetings during the Games;
- ✚ Check in at the Team Rivers West Mission Desk on a daily basis to check your designated mail boxes for updates;
- ✚ Ensure the athletes' accommodations are kept neat and clean on a daily basis, and upon leaving ensure the designated room is clean and free from any willful damages;
- ✚ Your team will be assigned a Rivers West District Mission Staff prior to the Games. This Mission Staff will help you with logistics such as boxed meals, transportation at the Games, attending the daily coaches meetings, etc. They are there to help make the Games a great experience for everyone involved;
- ✚ Be part of the Rivers West District team participation in the Opening and Closing Ceremonies and ensure everyone is dressed in the Saskatchewan Games designated Walk Out Uniform.

The coach-athlete relationship is a privileged one and plays a critical role in the personal, sport, and athletic development of the athlete. Coaches must understand and respect the inherent power imbalance that exists in this relationship and must be careful not to abuse it, consciously or unconsciously. Coaches will:

- ✚ Set a positive example for their athletes by compliance with all policies, rules and standards of conduct;
- ✚ Act in the best interest of the athletes' development as a whole person, avoiding all unsafe and unacceptable circumstances, and seeking advice of appropriate medical personnel before deciding if an injured athlete is to resume competition;
- ✚ Supervise and be responsible for the conduct of their athletes at all times during the Saskatchewan Games including transportation to and from the Games;
- ✚ Be responsible for implementing discipline for an athlete who violates the Code of Conduct. The Rivers West District Chef de Mission should be contacted to discuss the details of the misconduct and the appropriate disciplinary sanctions that may apply;

POST GAMES

- ✚ Responsible for providing the Saskatchewan Games Council, Rivers West District and /or the PSGB with feedback on the Games experience as a means of enhancing and improving the Games program.

2018 Team Rivers West Chef de Mission:

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